



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Purchase of Office Systems Furniture for Finance MIS Division Offices (\$24,340.86)

MEETING DATE: September 18, 1996

PREPARED BY: Finance Director

RECOMMENDED ACTION: That the City Council authorize the purchase of office systems furniture, utilizing both the Stanislaus County and League of California Cities contracts with Haworth, Inc. through the Warden's Office of Stockton for installation in the Management Information Systems (MIS) Division of the Finance Department. Total cost of purchase and installation will be \$ 24,340.86.

BACKGROUND INFORMATION: At the time the Finance Department moved into the Annex, office systems furniture was ordered for all areas except the hard walled offices and the Data Processing area. During 1995-96 the Information Systems Coordinator position was relocated to the Annex to facilitate the centralization of the Data Processing and Information Systems into one unit. The 1996-97 supplemental budget approved the MIS name and \$5,000 for module walls to form two new offices to lessen the noise factor involved with the use of computer equipment. The \$5,000 was to be added to any carryover funds needed to remodel the computer area to ensure efficient and effective use of available space.

The City Council, on April 20, 1994, authorized the standardization on office systems furniture manufactured by Haworth, Inc. and/or Herman Miller, Inc., for installation in offices in the governmental center. In addition, the Council adopted Resolutions authorizing the use of Stanislaus County contract and participation in the statewide purchasing program jointly sponsored by the League of California Cities and the County Supervisors Association of California for Haworth office systems furniture. It is staff's recommendation to use both contracts on this purchase to take advantage of the best discounts each has to offer. The Finance Department has coordinated with Public Works to utilize the few items left over due to a reconfiguration on the move from the trailers back into City Hall

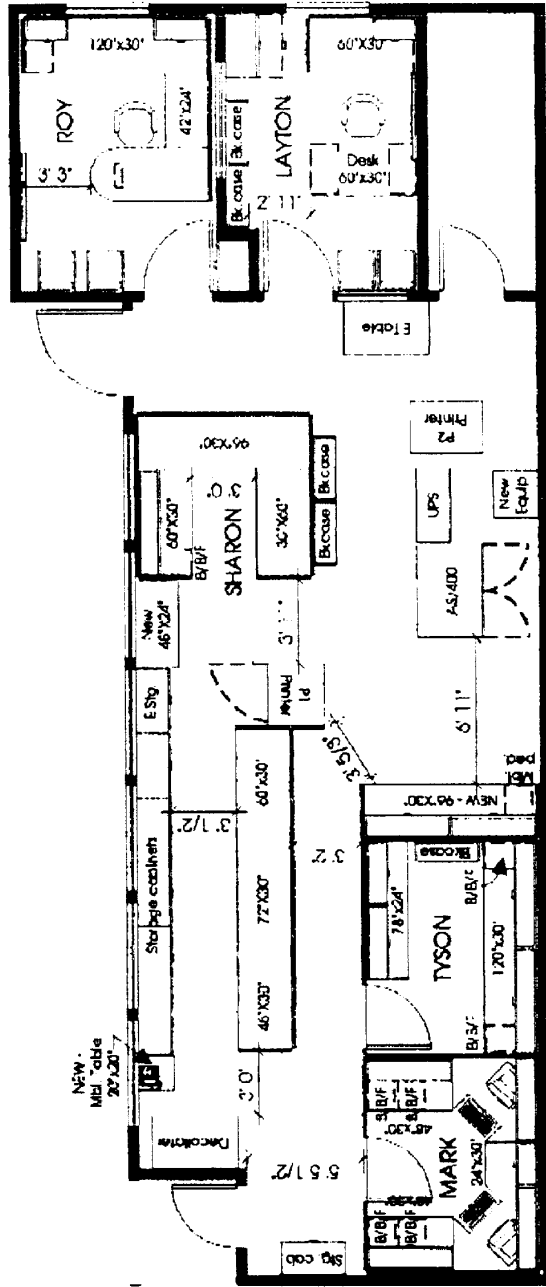
The proposed list of furniture and installation layout is attached for Council's review.

FUNDING: Finance current budget \$ 5,000.00
Finance carryover \$19,340.86


Vicky McAthie
Finance Director

APPROVED: _____


H. Dixon Flynn -- City Manager



CITY OF LODI

Annex

Warden's - Salesperson: Patti Atterberry

Date: 7/9/96 Scale: 1/8"=1'-0"

Revision: 7/23/96, 8/8/96, 8/20/96, 9/10/96

Drawn by: RLP

THIS DRAWING IS THE PROPERTY OF WARDEN'S OFFICE FURNITURE SOLUTIONS

FILE NAME: CTYLD116.SIF LIST\$ SELL% SELL\$
 FILE TITLE: CITY OF LODI / HAWORTH MISC. / ANNEX

09-05-1996
 00:14:43

#	Mfg Qty	Part #	Description / Options	Unit	Extended
1	HAF 1	TPMM-2020,	MOBILE MACHINE HYBRID TABLE 20" X 20"	381.00 SELL% 171.45	381.00 %55.0000 171.45
			OH- 034, TR- 00R, TR- 00R,		
2	HAF 1	SDQ6-3060- AB,	STEEL DESK 30" X 60" 3/4 MODESTY-WITH GROMMETS	1637.00 SELL% 736.65	1637.00 %55.0000 736.65
			(2) OH- 034, TR- 00R, TR- 00R, TR- 00R,		
3	HAF 6	LSRS-536-L C,	5-HI STORAGE,RADIUS CASE,36"	788.00 SELL% 354.60	4728.00 %55.0000 2127.60
			TR- 00R, TR- 00R,		
4	HAK 1	45TC-2448- A4S0,	500 TABLE,RECTANGLE,T BASE 24" X 48"	516.00 SELL% 268.32	516.00 %48.0000 268.32
			(2) HC- 034, TR- 00R,		
5	HAF 4	LBR-236,	2-HIGH BOOKCASE - 36" RADIUS CASE	384.00 SELL% 172.80	1536.00 %55.0000 691.20
			TR- 00R,		
6	TAX 1	TAX	SALES TAX	309.63 SELL% 309.63	309.63 % 0.0000 309.63
7		NOTE	ACCESSSSING CCPP CONTRACT AND DOES NOT INCLUDE INSTALLATION		
8	INS 1	INSTALL	INSTALL OF THIS PRODUCT	350.00 SELL% 350.00	350.00 % 0.0000 350.00

Totals:

List = \$ 9457.63
 Sell% = %50.7821
 Sell = \$ 4654.85

FILE NAME: CTYLDI15.SIF LIST\$ SELL% SELL\$
 FILE TITLE: CITY OF LODI / HAWORTH ADD FOR ANNEX

09-05-1996

00:25:12

#	Mfg Qty	Part #	Description / Options	Unit	Extended
1	HAE 2	EFN-3035-B	STRAIGHT FABRIC PANEL NO-POWER	528.00	1056.00
		,	30" X 35"	SELL%	%68.0000
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,	168.96	337.92
2	HAW 2	EFN-3062-B	STRAIGHT FABRIC PANEL NO-POWER	584.00	1168.00
		,	30" X 62"	SELL%	%68.0000
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,	186.88	373.76
3	HAW 1	EFN-1862-B	STRAIGHT FABRIC PANEL NO-POWER	496.00	496.00
		,	18" X 62"	SELL%	%68.0000
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,	158.72	158.72
4	HAW 2	EFN-3080-B	STRAIGHT FABRIC PANEL NO-POWER	784.00	1568.00
		,	30" X 80"	SELL%	%68.0000
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,	250.88	501.76
5	HAW 1	EFN-380-B,	STRAIGHT FABRIC PANEL NO-POWER	870.00	870.00
		,	36" X 80"	SELL%	%68.0000
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,	278.40	278.40
6	HAW 2	EFN-4280-B	STRAIGHT FABRIC PANEL NO-POWER	938.00	1876.00
		,	42" X 80"	SELL%	%68.0000
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,	300.16	600.32
7	HAE 4	EFN-3035-B	STRAIGHT FABRIC PANEL POWER	647.00	2588.00
		,	30" X 35"	SELL%	%68.0000
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,	207.04	828.16
8	HAP 1	RKP-42-B,	RETROFIT KIT POWER 42"	174.00	174.00
			TR- OOR,	SELL%	%68.0000
				55.68	55.68

FILE NAME: CTYLDI15.SIF LIST\$ SELL% SELL\$
 FILE TITLE: CITY OF LODI / HAWORTH ADD FOR ANNEX

09-05-1996
 00:25:12

#	Mfg Qty	Part #	Description / Options	Unit	Extended
9	HAP 1	RKP-4-B,	RETROFIT KIT POWER 48"	174.00	174.00
				SELL%	%68.0000
				55.68	55.68
			TR- OOR,		
10	HAP 2	RKP-2-B,	RETROFIT KIT POWER 24"	174.00	348.00
				SELL%	%68.0000
				55.68	111.36
			TR- OOR,		
11	HAW 1	EFP-3062-B	STRAIGHT FABRIC PANEL POWER	703.00	703.00
		,	30" X 62"	SELL%	%68.0000
				224.96	224.96
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,		
12	HAW 1	EFP-562-B,	STRAIGHT FABRIC PANEL POWER	963.00	963.00
			60" X 62"	SELL%	%68.0000
				308.16	308.16
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,		
13	HAW 1	EFP-280-B,	STRAIGHT FABRIC PANEL POWER	815.00	815.00
			24" X 80"	SELL%	%68.0000
				260.80	260.80
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,		
14	HAW 3	EFP-380-B,	STRAIGHT FABRIC PANEL POWER	989.00	2967.00
			36" X 80"	SELL%	%68.0000
				316.48	949.44
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,		
15	HAW 9	EFP-480-B,	STRAIGHT FABRIC PANEL POWER	1102.00	9918.00
			48" X 80"	SELL%	%68.0000
				352.64	3173.76
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,		
16	HAW 3	EFP-580-B,	STRAIGHT FABRIC PANEL POWER	1215.00	3645.00
			60" X 80"	SELL%	%68.0000
				388.80	1166.40
			OF- OEC, OF- OEC, TR- OOR, TR- OOR,		

FILE NAME: CTYLDI15.SIF LIST\$ SELL% SELL\$
 FILE TITLE: CITY OF LODI / HAWORTH ADD FOR ANNEX

09-05-1996
 00:25:13

#	Mfg Qty	Part #	Description / Options	Unit	Extended
17	HAW 1	FPFC-62-B,	90 DEG. FABRIC FINISH POST 62"	63.00	63.00
				SELL%	%68.0000
				20.16	20.16
			OF- OEC, TR- OOR, TR- OOR,		
18	HAW 2	FPFS-62-B,	180 DEG FABRIC FINISH POST 62"	58.00	116.00
				SELL%	%68.0000
				18.56	37.12
			OF- OEC, TR- OOR, TR- OOR,		
19	HAW 1	FPFS-80-B,	180 DEG FABRIC FINISH POST 80"	65.00	65.00
				SELL%	%68.0000
				20.80	20.80
			OF- OEC, TR- OOR, TR- OOR,		
20	HAP 1	SPCL-1532,	REGULAR WORK SURFACE 78" X 24"	464.00	464.00
				SELL%	%68.0000
				148.48	148.48
			OH- 034, TR- OOR, TR- OOR,		
21	HAP 1	WS-230,	REGULAR WORK SURFACE 24" X 30"	246.00	246.00
				SELL%	%68.0000
				78.72	78.72
			OH- 034, TR- OOR, TR- OOR,		
22	HAP 4	WS-530,	REGULAR WORK SURFACE 60" X 30"	375.00	1500.00
				SELL%	%68.0000
				120.00	480.00
			OH- 034, TR- OOR, TR- OOR,		
23	HAP 2	WS-9630,	REGULAR WORK SURFACE 96" X 30"	571.00	1142.00
				SELL%	%68.0000
				182.72	365.44
			OH- 034, TR- OOR, TR- OOR,		
24	HAP 2	WS-1030,	REGULAR WORK SURF. 120" X 30"	657.00	1314.00
				SELL%	%68.0000
				210.24	420.48
			OH- 034, TR- OOR, TR- OOR,		
25	HAP 1	SPCL-8014,	D-TOP,VINYL EDGE,66" X 30"	321.00	321.00
			REQUIRES MOUNT KIT/SUPPORTCOL	SELL%	%68.0000
				102.72	102.72
			OH- 034, TR- OOR,		

FILE NAME: CTYLDI15.SIF LIST\$ SELL% SELL\$
 FILE TITLE: CITY OF LODI / HAWORTH ADD FOR ANNEX

09-05-1996
 00:25:14

#	Mfg Qty	Part #	Description / Options	Unit	Extended
26	HAP 1	HCC-0001,	D-TOP SINGLE-LEG BASE, ADJUSTABLE HEIGHT 26"-30"	177.00 SELL% 56.64	177.00 %68.0000 56.64
			TR- 00R, TR- 00R,		
27	HAP 2	WAST-430,	90 DEG WRAP-AROUND WS,W/O AKP 48" X 30"	473.00 SELL% 151.36	946.00 %68.0000 302.72
			OH- 034, TR- 00R, TR- 00R,		
28	HAP 1	HWSP-3029- R,	WORK SURFACE SUPPORT PANEL 30"	285.00 SELL% 91.20	285.00 %68.0000 91.20
			HP- 034,		
29	HAP 2	AKPT-3P,	AKP - TILTING KEYBOARD PAD W/PALM REST	401.00 SELL% 128.32	802.00 %68.0000 256.64
			TR- 00K,		
30	HAW 4	SR-2,	REGULAR SHELF 24"	127.00 SELL% 40.64	508.00 %68.0000 162.56
			OV- 034, TR- 00R, TR- 00R,		
31	HAW 1	SR-30,	REGULAR SHELF 30"	131.00 SELL% 41.92	131.00 %68.0000 41.92
			OV- 034, TR- 00R, TR- 00R,		
32	HAW 2	SR-3,	REGULAR SHELF 36"	134.00 SELL% 42.88	268.00 %68.0000 85.76
			OV- 034, TR- 00R, TR- 00R,		
33	HAW 2	SRS-42,	REGULAR SHELF 42"	138.00 SELL% 44.16	276.00 %68.0000 88.32
			OV- 034, TR- 00R, TR- 00R,		
34	HAW 10	SR-4,	REGULAR SHELF 48"	141.00 SELL% 45.12	1410.00 %68.0000 451.20
			OV- 034, TR- 00R, TR- 00R,		

FILE NAME: CTYLD115.SIF LIST\$ SELL% SELL\$
 FILE TITLE: CITY OF LODI / HAWORTH ADD FOR ANNEX

09-05-1996
 00:25:15

#	Mfg Qty	Part #	Description / Options	Unit	Extended
35	HAW 5	SR-5,	REGULAR SHELF 60"	156.00	780.00
				SELL%	%68.0000
				49.92	249.60
			OV- 034, TR- OOR, TR- OOR,		
36	HAW 4	FDRF-2,	REG. FLIPPER DOOR FABRIC 24"	264.00	1056.00
				SELL%	%68.0000
				84.48	337.92
			HC- 034, OF- OEC, TR- OOR, TR- OOR,		
37	HAW 1	FDRF-30,	REG. FLIPPER DOOR - FABRIC 30"	271.00	271.00
				SELL%	%68.0000
				86.72	86.72
			HC- 034, OF- OEC, TR- OOR, TR- OOR,		
38	HAW 2	FDRF-3,	REG. FLIPPER DOOR - FABRIC 36"	290.00	580.00
				SELL%	%68.0000
				92.80	185.60
			HC- 034, OF- OEC, TR- OOR, TR- OOR,		
39	HAW 2	FDRF-42,	REG. FLIPPER DOOR - FABRIC 42"	300.00	600.00
				SELL%	%68.0000
				96.00	192.00
			HC- 034, OF- OEC, TR- OOR, TR- OOR,		
40	HAW 10	FDRF-4,	REG. FLIPPER DOOR - FABRIC 48"	327.00	3270.00
				SELL%	%68.0000
				104.64	1046.40
			HC- 034, OF- OEC, TR- OOR, TR- OOR,		
41	HAW 5	FDRF-5,	REG. FLIPPER DOOR - FABRIC 60"	389.00	1945.00
				SELL%	%68.0000
				124.48	622.40
			HC- 034, OF- OEC, TR- OOR, TR- OOR,		
42	HAP 1	HTB-4216,	TACKBOARD 42" X 16"	151.00	151.00
				SELL%	%68.0000
				48.32	48.32
			OF- OEC,		

FILE NAME: CTYLD115.SIF LIST\$ SELL% SELL\$
FILE TITLE: CITY OF LODI / HAWORTH ADD FOR ANNEX

09-05-1996
00:25:16

#	Mfg Qty	Part #	Description / Options	Unit	Extended
43	HAP 1	HTB-4816,	TACKBOARD 48" X 16"	157.00	157.00
				SELL%	%68.0000
				50.24	50.24
			OF- OEC,		
44	HAP 1	HTB-6016,	TACKBOARD 60" X 16"	180.00	180.00
				SELL%	%68.0000
				57.60	57.60
			OF- OEC,		
45	HAP 5	PDM-30-HLN	MOBILE PEDESTAL DRAWER 30"	858.00	4290.00
		,		SELL%	%68.0000
				274.56	1372.80
			TR- OOR,		
46	HAP 4	PDX-30-HLN	FIXED PEDESTAL DRAWER 30"	721.00	2884.00
		,		SELL%	%68.0000
				230.72	922.88
			TR- OOR,		
47	HAP 1	HWSP-2429-	WORK SURFACE SUPPORT PANEL 24"	255.00	255.00
		L,		SELL%	%68.0000
				81.60	81.60
			HP- 034,		
48	HAP 4	HTL-0048,	TASK LIGHT 48"	181.00	724.00
				SELL%	%68.0000
				57.92	231.68
			TR- OOR,		
49	HAP 3	HTL-0060,	TASK LIGHT 60"	196.00	588.00
				SELL%	%68.0000
				62.72	188.16
			TR- OOR,		
50	TAX 1	TAX	SALES TAX	1415.93	1415.93
				SELL%	% 0.0000
				1415.93	1415.93
51		NOTE	ACCESSING STAN. CO HAWORTH CON TRACT AND INCLUDES INSTALL		

FILE NAME: CTYLDI15.SIF LIST\$ SELL% SELL\$
FILE TITLE: CITY OF LODI / HAWORTH ADD FOR ANNEX

09-05-1996
00:25:17

#	Mfg Qty	Part #	Description / Options	Unit	Extended
---	---------	--------	-----------------------	------	----------

Totals:

List	=	\$	58509.93		
Sell%	=		%66.3544		
Sell	=	\$	19686.01		

RESOLUTION NO. 96-129

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING THE PURCHASE OF OFFICE SYSTEMS FURNITURE
FOR FINANCE DEPARTMENT, MANAGEMENT INFORMATION
SYSTEMS (MIS) DIVISION OFFICES

=====

WHEREAS, Lodi Municipal Code, Section 3.20.070, authorizes dispensing with bids for purchases of supplies, services or equipment when it is in the best interests of the City to do so; and

WHEREAS, on April 20, 1994 the City Council authorized the standardization of office systems furniture manufactured by Haworth, Inc., and/or Herman Miller, Inc.; and

WHEREAS, the City Council also authorized the use of the Stanislaus County contract and participation in the statewide purchasing program jointly sponsored by the League of California Cities and the County Supervisors Association of California for Haworth office systems furniture.

WHEREAS, staff recommends utilizing both contracts on this purchase to take advantage of the best discounts each has to offer; and

NOW, THEREFORE, BE IT RESOLVED, that the Lodi City Council hereby approves the purchase of office systems furniture for the Finance Department MIS Division, utilizing both the Stanislaus County and League of California Cities contracts with Haworth, Inc. through the Warden's Office of Stockton for installation, in the amount of \$24,340.86.

Dated: September 18, 1996

=====

I hereby certify that Resolution No. 96-129 was passed and adopted by the City Council of the City of Lodi in a regular meeting held September 18, 1996, by the following vote:

AYES: COUNCIL MEMBERS - Davenport, Mann, Pennino, Sieglock
and Warner (Mayor)

NOES: COUNCIL MEMBERS - None

ABSENT: COUNCIL MEMBERS - None

ABSTAIN: COUNCIL MEMBERS - None


JENNIFER M. PERRIN
City Clerk